

# PhD Project Proposal Form 2024-25

This is an offline copy of the online proposal form. This has been produced to support your team's preparation. **We will only accept proposals submitted through our online form, here:** <https://app.onlinesurveys.jisc.ac.uk/s/ntusurvey/phd-project-proposal-form-2024-25>

## Part 1: Project Details

### 1. Project Title

Please provide a provisional title for this project. Project titles should be concise, descriptive, and where possible, avoid unnecessary jargon or niche terminology. Amendments may be made by the Co(l)laboratory team before advertising, if the proposal is successful.

Word limit: 20 words max

### 2. Project Summary

Please provide a summary of the proposed research project. The summary should be written in accessible language, avoiding unnecessarily complex terms, where possible. If successful, this will be used as the basis for creating a project advert. Please see our existing project profiles on our website for examples.

Word Limit: min 150- max 400 words

### 3. Potential for Impact: How will this work make a positive impact on communities in Nottingham and/or Nottinghamshire?

What change does this research seek to make with/for one or more defined communities in Nottingham or Nottinghamshire? What potential do the anticipated outputs of this research have to affect this change? Does the proposed research have relevance to the needs or work of other local civic/community organisations/network/mechanisms?

Word limit: 500 words max

### 4. Community Basis: What local community need(s) does this research intend to address?

Please detail the community need which underpins the proposed research. Research must seek to address challenge(s) which are grounded in and informed by the genuine need(s) of Nottingham and/or Nottinghamshire communities. This community basis must draw on evidence which illustrates the scope of the issue, the extent of the local knowledge gap, etc.

Word limit: 500 words max

### 5. Academic Basis: What is the academic justification for this research?

Please detail the academic basis for this proposed research project. Research must seek to make a novel contribution to one or more academic specialisms and must demonstrate a strong justification for the work based on existing academic literature and/or broader sources of evidence.

Word limit: 500 words max

### 6. Research Aims

Please detail the aims of this research project. This should be a short list of concise, researchable aims. If successful, these aims will be included in the project advert description. For examples, please see profiles of our existing research projects on our website.

Word limit: 150 words

### **7. Research Methods**

*Please describe the anticipated methods by which the research aims would be addressed. Where relevant, please include details of specific methodologies, analyses, and participatory and community engagement approaches.*

Word limit: 500 max

### **8. Additional Funding Requirements**

*If this research proposal would require additional funding beyond what is provided by a Co(l)laboratory PhD Studentship, please provide brief details of these costs and how you intend to cover them/secure additional funds. For a breakdown of our studentship funding, please refer to the "Guidance for PhD Project Teams" document.*

### **9. Supporting References**

*Please provide a list of full references for all sources cited in this section of the proposal form.*

## **Part 2: Details to Support Candidate Recruitment**

### **10. Project-Specific Essential Competencies**

*Please detail **up to 6** competencies based on transferable skills, knowledge and experience that both community and academic members of the named supervisory team feel would be essential for a candidate to possess in order to be successful on this project. Essential competencies should include broader skills and experiences which applicants could provide evidence against in a variety of ways. Essential competencies should **NOT** require direct previous experience.*

### **11. Project-Specific Desirable Competencies**

*Please detail **up to 6** desirable competencies based on transferable skills, knowledge and experience that both community and academic members of the named supervisory team feel would be desirable for a successful candidate to possess. Desirable competencies may include more nuanced skills or experience that would give the candidate an advantage in the role, but which are not crucial the success of the project.*

### **12. Recommended Reading List**

*Please provide a list of **up to 10 sources** which would enable prospective candidates to obtain a moderately more in-depth understanding of some of the core elements that underpin this project. These **MUST** be free to access for anyone without university affiliation.*

## **Part 3: Supervisory Team - Lead Academic Supervisor**

### **13. Full Name**

### **14. University Email Address**

### **15. Institution**

At which university is this person employed?

- Nottingham Trent University
- University of Nottingham

### **16. How many PGRs has this person supervised to timely completion?**

*Please differentiate between PGRs supported in a leading or co-supervisory capacity. Timely completion is classed as submission within four years or less, for a full-time PGR.*

### **17. How many PGRs does this person currently supervise?**

Please differentiate between PGRs supported in a leading or co-supervisory capacity.

### **18. Supervisor Justification**

Please provide a brief justification detailing how this supervisory partner's work and wider experience makes them a suitable partner for the proposed research. Please include details of any previous work in the area of, or contributions to, civically- or community-engaged research.

Word limit: 400 words

### **19. Has this person obtained approval from their line manager to take on this supervisory role, should your proposal be successful?**

- Yes
- No

### **20. Line Manager's Contact Email**

### **21. Line Manger's Name**

### **22. Supervisory Regulations**

Is or will this person be eligible to take on leading supervision of a PhD candidate from 1st April 2025, according to their institutional and local departmental/school regulations?

- Yes
- Not at present, but will be eligible as of 1st April 2025
- No

## **Part 4: Supervisory Team - Academic Co-supervisors**

### **23. Full Name**

### **24. University Email Address**

### **25. Institution**

At which university is this person employed?

- Nottingham Trent University
- University of Nottingham

### **26. Supervisor Justification**

Please provide a brief justification detailing how this supervisory partner's work and wider experience makes them a suitable partner for the proposed research. Please include details of any previous work in the area of, or contributions to, civically- or community-engaged research.

Word limit: 400 words.

### **27. How many PGRs has this person supervised to timely completion?**

Please differentiate between PGRs supported in a leading or co-supervisory capacity. Timely completion is classed as submission within four years or less, for a full-time PGR.

### **28. How many PGRs does this person currently supervise?**

Please differentiate between PGRs supported in a leading or co-supervisory capacity.

**29. Has this person obtained approval from their line manager to take on this supervisory role, should the proposal be successful?**

- Yes
- No

**30. Line Manager's Name**

**31. Line Manager's Contact Email Address**

**32. Supervisory Regulations**

*Is or will this person be eligible to take on leading supervision of a PhD candidate from 1st April 2025, according to their institutional and local departmental/school regulations?*

- Yes
- No at present, but will be eligible as of 1st April 2025
- No

**33. Do you wish to add details of another academic co-supervisor?**

- Yes
- No

## Part 5: Supervisory Team - Community Supervisor

**34. Full Name**

**35. Contact Email Address**

**36. Name of Organisation**

*This should be the organisation with which the named person above is affiliated.*

**37. Organisation Website**

**38. Organisational Role**

*What is the named Community Supervisor's role in the above-named organisation?*

**39. Nature of the Organisation's Work**

*Please briefly describe the nature of the work carried out by the named Community Supervisor's organisation.*

Word limit: 150 words max

**40. Supervisor Justification**

Please provide a brief justification detailing how this named Community Supervisor and their organisation are a suitable partner for the proposed research project.

Word limit: 300

**41. Additional Support Needs**

Would this named Community Supervisor require any specific support, advice, training, adjustments, access, etc., to facilitate their full participation in this research project?

- Yes
- No

**42. (If yes) Please briefly describe these additional support needs.**

**43. Do you wish to add details of another Community Supervisor?**

- Yes
- No

## Part 6: Peer Reviews

**44. Reviewer 1: Full Name**

**45. Reviewer 1: Job Role**

**46. Reviewer 1: Contact Email**

**47. Reviewer 1: Response to Question 1 "To what extent does this PhD research project meet the academic standards expected of PhD level research project?"**

*Please paste reviewer 1's response to question 1, here.*

Word limit: 300 words

**48. Reviewer 1: Response to Question 2 "Do you have any comments or recommendations that you feel may improve the quality of this research proposal?"**

*Please paste reviewer 1's response to question 2, here.*

Word limit: 200 words

**49. Reviewer 1: Response to Question 3: "Based on the details provided in this proposal, would you recommend that this project be funded?"**

*Please indicate reviewer 1's response, below.*

- Yes
- Yes, so long as the comments above are addressed
- No

**50. Reviewer 2: Full Name**

**51. Reviewer 2: Job Role**

**52. Reviewer 2: Contact Email**

**53. Reviewer 2: Response to Question 1 "To what extent does this PhD research project meet the academic standards expected of PhD level research project?"**

*Please paste reviewer 1's response to question 1, here.*

Word limit: 300 words

**54. Reviewer 2: Response to Question 2 "Do you have any comments or recommendations that you feel may improve the quality of this research proposal?"**

*Please paste reviewer 1's response to question 2, here.*

Word limit: 200 words

**55. Reviewer 2: Response to Question 3: "Based on the details provided in this proposal, would you recommend that this project be funded?"**

*Please indicate reviewer 1's response, below.*

- Yes

- Yes, so long as the comments above are addressed
- No